

**EGYPTIAN AREA SCHOOLS  
EMPLOYEE BENEFIT TRUST**

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*Business Center Building #2, 13 Executive Drive—Suite19  
Fairview Heights, IL 62208*

Consultants

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**DATE:** September 6, 2011

**TO:** All Board of Managers Members, District Superintendents and Bookkeepers

**FROM:** Jeff Dosier, Chair, Matt Klosterman, Vice-Chair

**RE:** September 28, 2011 Board of Managers Meeting

The next meeting of the Board of Managers of the Egyptian Trust will be held on Wednesday September 28, 2011 beginning at 10:00 a.m. at Governor's Run Golf Course, Carlyle, IL. The agenda is enclosed. All school districts, cooperatives and ROE's are urged to send a representative from their district.

Plans have been made and implemented for the electronic payment of premiums. An agenda item for this meeting proposes a revised penalty for late submission of premiums. The current policy calls for a 10% late premium penalty if the premium is not paid by the 5<sup>th</sup> of the month for that month's premium. The revised language proposes that premiums paid between one (1) and seven (7) days late would incur a one percent (1%) penalty; premiums paid between eight (8) and fourteen (14) days late would incur a two percent (2%) penalty, and premiums paid more than fifteen (15) days late would incur a five percent (5%) penalty. If approved by the Board of Managers, these penalties would take effect for November, 2011 premiums, which are due by the fifth (5<sup>th</sup>) of November, 2011.

A second agenda item would limit the time for making enrollment adjustments to 60 days from the date of the event which causes the adjustment. The Benefits Committee will meet on Wednesday, September 14<sup>th</sup>, with one of the agenda items to be to review the Trust's partial withdrawal policy. A recommendation from the Benefits Committee on that policy may come forward. Further, an informational item will be discussed requiring districts to bi-annually review their covered member roster and certify their actively at work, leave, medical leave, unpaid leave, or retirement status. Meritain will send the roster and the district will make any changes and sign off certifying the correctness of the employee's status.

Finally, it has been suggested that the January Board of Managers meeting be eliminated in favor of holding the December meeting as a Managers meeting. The January meeting usually falls only 4 to 5 weeks after the December meeting. Of course, a special meeting of the Executive or Board of Managers could always be called.

Questions and comments regarding this memo or proposed recommendations should be directed to Tom Dahncke at [tdahncke@charter.net](mailto:tdahncke@charter.net) (618-791-5541) and/or Leo Hefner at [lhefner@htc.net](mailto:lhefner@htc.net) (618-973-8221).

**EGYPTIAN AREA SCHOOLS  
EMPLOYEE BENEFIT TRUST  
BOARD OF MANAGERS MEETING**

***Wednesday, September 28, 2011***

10:00 a.m.

Governor's Run Golf Course  
Carlyle, Illinois

**AGENDA**

1. Call to order – 10:00 a.m.
2. Approval of minutes: May 4, 2011
3. Financial Reports
4. Business Items
  - A. Report of TPA services: **Meritain Health – Karen Giles**
  - B. Report of prescription card services: **ExpressScripts – Jessica Renfeldt**
  - C. Report of voluntary dental services: **Delta Dental – Deb Ulmer**
  - D. Report of network services: **HealthLink – Susan Lehne**
  - E. Report of actuarial services: **OptumInsight Consulting – Jim Drennan**
  - F. Report of legal services: **Husch, Blackwell LLP – Ruth Hays**
  - G. Report of flexible benefits & 403b administration: **American Fidelity – Kim Pugliese**
  - H. Report of Benefits Committee: **Matt Klosterman**
  - I. Report of consultants: **Tom Dahncke and Leo Hefner**
  - J. Consider revision of late premium penalty
  - K. Consider establishment of 60 day time period for retroactive adjustment of employee status
  - L. Review plan to bi-annually certify employee status and coverage
  - M. Consider revision to partial withdrawal policy
  - N. Consider Meeting Schedule
  - O. Any other business which might come before the Board of Managers
5. Future Meeting Dates: 2011-12
  - Wednesday, December 7, 2011
  - Wednesday, January 25, 2012
  - Wednesday, March 21, 2012
  - Wednesday, May 9, 2012
6. Adjournment

# EGYPTIAN AREA SCHOOLS EMPLOYEE BENEFIT TRUST

## OFFICERS

**JULY 1, 2011 – June 30, 2012**

Chairman: Jeff Dosier

Vice Chairman: Matt Klosterman

## EXECUTIVE COMMITTEE MEMBERS

### JUNE 30, 2012

Michael Smith	Tuscola
Lisa Telford	Selmaville #10
Sam McGowen	Mascoutah #19
Matt Klosterman	Belleville #118
Robin Becker	Germantown #60
Michelle Puckett	West Frankfort #168
Becky Dimmick	Jacksonville #117
Mike Middleton	Centralia #135
Jan Bush	Murphysboro
Bill Fritcher	Teutopolis

### JUNE 30, 2013

Ken Schwengel	Atwood Hammond
Lisa Vonder Haar	Sandoval #501
Jeff Dosier	Belleville #201
Jim Helton	Waterloo #5
Travis Wilson	Arthur #305
Gayla Wilkerson	Salem #111
Rich Well	Vandalia #203
David Daum	Wesclin #3
John Pearson	Wood River HS
Chris Long	Kansas

### JUNE 30, 2014

Carol Elliot	Wood River – Hartford #15
Todd Koehl	O'Fallon #90
David Lett	Pana # 8
Brent O'Daniel	Nashville #49
Mike Green	Mt. Vernon #80
Tammy Steckel	Jersey #100
Brad Lee	Carmi-White County #5
Matt Seaton	Red Hill #10
Alison Boutcher	Mid States Special Ed
Joe Novsek	Carlyle
Jeff Fritchtnitch	Altamont

### Consultants & Contractors:

Meritain Health	Karen Giles; Scott Giles
Delta Dental	Deb Ulmer
ExpressScripts	Jessica Renfeldt
HealthLink	Susan Lehne
OptumInsight	Jim Drennan
Husch, Blackwell LLP	Ruth Hays
Morgan Asset Management	Chad Stafko
American Fidelity	Kim Pugliese; Elizabeth Rogers
Egyptian Trust	Tom Dahncke; Leo Hefner